CONTRACT-PREPARATION DOCUMENTS TO CONTRACT ADMINISTRATION DIVISION

Office of Estimating

Des No.:			
Contract No.:		Letting Date:	
Project No.:	_PE	County:	
	RW	Bridge File:	
	CN	Ower	
Location:			
It is recommended that tracings for the abothe tracings.	ove noted	l project be accepted.	The following items accompany
Final Design Book			Detail Packet:
Final Cost Estimate	Disk	CES	Permit Certification Form
Final Special Provision	Detour Map		
ERMS I.D			Design Calculations
The LPA Agreement Determination was to on LPA Agreement requirement Federal Highway Administration oversigh	ired? YE	S NO	Documents Library Team
Geotechnical Report required? YES N Attached: YES ERMS: YES If not attached, why?	ERMS I		
Asbestos Report required? YES NO Attached: YES ERMS: YES If not attached, why?			
Is R/W clear and Certification Letter inclu If not clear, number of parcels remain			ERMS I.D.:
Expected R/W clear date is	is	. R/W contact person	is
Is Utility Coordination complete and is Ut ERMS I.D.: If not Utility contact person is	tility Prov	vision included? YES e, what is status?	ERMS: YES
Utility contact person is			
Is Railroad Agreement signed and is Railro ERMS I.D.:	oad Prov	ision included? YES	ERMS: YES
If not signed, what is status?			
The plans were reviewed against the envir	onmenta	l document on	
and are in compliance with the environment			roved on .

DNR Permit for Construction in a Floodway: Not Required Applied For Received	d	. ERMS:	ERMS I.D.:
Corps of Engineers Permit:			
[Individual] Not Required Applied For	Received		
ERMS: ERMS I.D.:	ied For Receiv	ved	
ERMS I.D.:			
401 Water Quality Permit:			
Not Required Applied For Received	d	. ERMS:	ERMS I.D.:
Rule 5:			
Not Required Applied For Received	d	. ERMS:	ERMS I.D.:
Coast Guard Permit:			
Not Required Applied For Received	d	. ERMS:	ERMS I.D.:
FAA Navigable Airspace Permit:		EDMG	EDIAGIA
Not Required Applied For Received	1	. ERMS:	ERMS I.D.:
Are all Permits included? Yes No If N	No, why not?		
Design Summary approval date			
Are any proprietary materials specified which a YES NO	are not listed in De	esign Manua	al Chapter 17?
If Yes, has the justification been submitted	and approved for	each item?	YES NO
Are any unique pay items listed in the Schedule If Yes, has a unique special provision been each in accordance with <i>Design Manual</i> Charles	drafted and a union hapter 20? YES	que pay item NO	•
Unique Provisions authenticated by: Testing	ng Design	Construction	on
Summary of Commitments Attached? YES	NO If No, v	why not?	
Summary of Design Exceptions Attached? YE	S NO If I	No, why not	?
Signature	Date		

INDIANA DEPARTMENT OF TRANSPORTATION CONTRACT ADMINISRATION DIVISION

CONTRACT REQUIREMENTS WORKSHEET

CONTRACT NO.:	DESIGNATION NO.			NG DAT			
TO:	ATTN:	E-MAIL	TO:	SLANG @indo	32-0676 UELL@indot.l	IN.gov	
		Direct	Line	: 317-	-232-5013		
DATE SENT:	DATE DUE:						
DESCRIPTION & LOCATION:							
COUNTY:	DESIGNER:						
INSTRUCTIONS: Review the them to the sender, to be changes or additions to the marked-up plans must be	pe received no lat ne plans are reques	er than th ted, it sho	ne DA	TE DUI	E shown abo	ve. If the	
FIELD OFFICE:							
TYPE A 400 SFT (37m2)	TYPE B 500 SFT (51 m2) '	TYPE (C 650	SFT (60 m2)	Mos.	
FIELD OFFICE COMPUTER (105	-C-056)	YI	ES	NO			
CONSTRUCTION ENGINEERING (105-C-071b)	YI	ES	NO			
ADVANCED FAX MACHINE (105-C-	071b)	YI	ES	NO			
CELLULAR TELEPHONES/RADIO	(105-C-164) #	YI	ES	NO	Anytime Mi	n. #	
RADIO ONLY #		YI	ES	NO			
TRAFFIC CONTROL RECURRING	PROVISION (104-C-11	.2) YI	ES	NO	(PROVIDE D	ETAILS)	
PROFILOGRAPH AS PAY ITEM F	OR ASPHALT PAVEMENT	YI YI	ES	NO			
PROFILOGRAPH AS PAY ITEM F	OR PCCP PAVEMENT	YI	ES	NO			
PARTNERING? (108-C-078)		YI	ES	NO			
INCENTIVE/DISINCENTIVE (10 if YES, attach Justific	•	YI	ES	NO			
LATEST DATE TO BEGIN WORK:		LIQUIDATED	DAMA	GES:		(108-C-090)	
RESTRICTION TIME: (PROVIDE DETA							
CLOSURE TIME:							
INTERMEDIATE COMPLETION DA	TE:	LIQUIDATED	DAMA	GES: _		(108-C-094)	
CALENDAR COMPLETION DATE:		LIQUIDATED	DAMA	GES: _		(108-C-095)	
EARLIEST DATE TO BEGIN WOR	K:	LIQUIDATED	DAMA	GES: _		(108-C-127)	
PREPARED BY: DATE:							
COMMENTS:							
CONSTRUCTION ENGINEER: TRAFFIC ENGINEER: OPERATIONS ENGINEER: DESIGN ENGINEER: APPROVED FOR LETTING:	COMMENTS: COMMENTS: COMMENTS:	DATE:					

DISTRICT DIRECTOR